



## FedShredder

# Pilot Data Addendum

FedShredder LLC

This Pilot Data Addendum ("PDA") supplements the mutual NDA and Pilot Sprint Statement of Work between FedShredder LLC ("Operator") and the contracting entity identified in the Pilot Sprint intake form ("Customer").

## 1. Scope of Customer Data

"Pilot Data" means solicitation documents, amendments, attachments, prime contractor profile fields, past-performance excerpts, and derived working artifacts (extracts, compliance matrices, volume outlines) uploaded or provided by Customer for a Pilot Sprint or retainer engagement.

Pilot Data does not include publicly available synopses Customer directs Operator to use for demonstration purposes without Customer identifiers.

## 2. Purpose Limitation

Operator processes Pilot Data solely to:

1. Extract and structure Section L/M requirements and compliance traceability artifacts;
2. Produce volume maps, go/no-go flags, and formatted outlines specified in the SOW;
3. Support amendment refresh or re-shred under an active retainer, if contracted.

Operator will not use Pilot Data to train, fine-tune, or improve foundation models, embeddings sold to third parties, or public model weights.

## 3. Classification and Handling

| Data class                      | Handling   |
|---------------------------------|--|
| Source Selection Sensitive      | Encrypted in transit (TLS 1.2+); access limited to assigned Operator personnel             |
| Prime profile / SAM identifiers | Used only for form-fill and matrix attribution; not published                              |
| Derived matrices and outlines   | Delivered to Customer; not posted on Operator marketing properties without written consent |

Restricted categories (standard Pilot Sprint path):

Operator does not accept classified national security information, International Traffic in Arms Regulations (ITAR) or export-controlled technical data, or Controlled Unclassified Information (CUI) on the standard Pilot Sprint path unless the Parties execute a separate written handling plan.

Unclassified solicitation material is not the same as unrestricted material. Customer is responsible for redacting or withholding attachments that carry distribution statements, export-control markings, or CUI designations before upload.

## 4. Subprocessors

Customer authorizes Operator to use the subprocessors listed in the current Subprocessor Register included in the Security Pack:

- Machine-readable: `subprocessor-register.json` at <https://fedshredder.com/security/subprocessor-register.json>
- Human-readable: `subprocessor-register.pdf` at <https://fedshredder.com/security/subprocessor-register.pdf>

Subprocessor change notice:

- Retainer engagements: Operator provides at least thirty (30) days' notice before adding a subprocessor that processes Pilot Data, unless required for security remediation.
- Active Pilot Sprint: Operator will not route new Pilot Data through a subprocessor not listed in the Register as of the SOW effective date. If Operator must add or replace a subprocessor during an active sprint, Operator notifies Customer by email within five (5) business days with the subprocessor name, purpose, and applicable terms URL.

Current primary subprocessor: Google LLC (Gemini API) — document extraction and structured requirement classification only. Operator uses the paid API tier; Customer content submitted through the API is governed by Google's published Gemini API terms and data-use policies (see Subprocessor Register for URLs). Operator does not permit use of Pilot Data to train Operator-owned models.

## 5. Retention and Deletion

| Phase               | Retention   |
|---------------------|---|
| Active Pilot Sprint | Duration of sprint plus handoff   |
| Post-handoff        | Thirty (30) days unless Customer requests earlier deletion or extended retention in writing |
| Backups             | Same schedule as active systems; documented in enterprise contracts                         |

Upon written deletion request or final handoff (Customer's choice as specified in SOW), Operator purges Pilot Data from active processing systems and requests subprocessor deletion where applicable.

## 6. Security Incidents

Operator will notify Customer without undue delay and in no event later than seventy-two (72) hours after confirming unauthorized access to Pilot Data affecting Customer's materials, with a summary of scope and remediation steps.

## 7. Customer Responsibilities

Customer represents that it has authority to provide Pilot Data and that redactions remove third-party confidential information Customer is not authorized to share.

Customer represents that materials provided for a standard Pilot Sprint are unclassified and do not include ITAR-regulated data or CUI unless the Parties have executed a separate written handling plan. Customer is solely responsible for determining whether solicitation attachments are appropriate for commercial proposal-development workflows.

## 8. Order of Precedence

Conflict: executed SOW → this PDA → Security Pack summary → website marketing copy.

Version: 1.1.0

Effective: 2026-05-29

Contact: [intake@fedshredder.com](mailto:intake@fedshredder.com) · <https://fedshredder.com/security>

Human QA required on all final deliverables. FedShredder establishes a verified, source-linked requirements baseline before drafting begins.